4.2 Library as a Learning Resource

4.2.1 Institution has adopted automation of library using Integrated Library Management System

(ILMS) or any other software

Response:

Name of ILMS software -- Library Management Software
Nature of automation (fully or partially) - Partially Automated
Version- 3.0

Year of Automation - 2003
The library is located on the 2nd floor, it is well ventilated having a mezzanine floor. The library has four sections Issue Return Counter, Book Stacking Area (Frequently Used Books), Reading Room for Students & Staffs, Internet Facility Section and Wi-Fi Zone.
The reading room in the main Library section having seating capacity for about 50 students for B.P.Ed. The mezzanine floor contains Book Stacking Area (Game wise Books), Ph.D Theses, M.Phil Dissertations, M.P.Ed Dissertations and Bound Volume of Journals. It also has a separate section for Staff and Research Scholars. It has a seating capacity of 20 students for M.P.Ed & Ph.D Scholars. Library is Partially Automated since the year 2003. Library is using "Library Management Software" (Version- 3.0) is a customized software.

The features of the software are as follows:
1. Online Public Access Catalogue
2. Lending of the books (Issue and Return for staff and Students)
3. Acquisition of Books/CDs /Bound volumes /dissertation/Journals
4. List of Dissertation & Theses
5. Stock Taking
6. Bar Coding of Books

Other Computerized Library Activities
1. Library Database – INFLIBNET (N-LIST)
2. Two E- Journals
3. Internet facility (Free Wi-Fi access)
4. CCTV Camera

The College library has 05 computers one for library staff at the Librarian desk and four computers for students have OPAC facilities which is accessible to the students. Additionally library has one barcode scanner and one Laser Inkjet Printer cum scanner. The library has a separate internet connection and it is enabled with Wi-Fi. The entire library is under CCTV surveillance to prevent any untoward losses, in all there are two CCTV cameras fixed at strategic locations. The college has been providing photocopy facility to its readers in the office. The library has different sections for Reference Books, Thesis & Dissertation, CDs, Maps & Teaching Aids, Journal and Magazine rack.

The College library provides Inter- library loan facility to its readers. The college library is planning to sign MoU with Nirmala Niketan College of Home Science, Mumbai (In Process). Books and journals can be shared with the institution.

The Library has been growing steadily over the years. At present, it has a rich collection of:

Sr. No.	Particulars of Learning Resource/Facility	Quantity
1	**Books**	**7039**
2	**Educational Encyclopaedias**	**34**
3	**Journals and Periodicals:-** ♦ e-journals – 2 ♦ International Journals – 2 ♦ Other Journals (including Magazines) -24	**28**
4	**Newspapers**	**04**
5	**Research Reference Materials**:- Dissertations - ♦ M.P.Ed – 421 ♦ M.Phil – 80 Theses - ♦ Ph.D Research Projects – ♦ Minor Research - 15 ♦ Major Research - 3	**501** **183** **18**
6	**Electronic Publication (CD-ROMS)**	**106**
7	**Online Learning Resources:-** 1. NLIST programme- https://nlistidp.inflibnet.ac.in/idp/profile/SAML2/Redirect/SSO?execution=e1s1 a) e-books (under N-List) b) e-books (through NDL) c) e-journals 2. E-journals - E-journals published by Taylor and Francis a) Research Quarterly for Exercise and Sport b) Journal of Physical Education, Recreation & Dance (JOPERD) https://www.tandfonline.com/action/showLogin?uri=%2Fjournals%2Fujrd20	**1,99,500+** **6,00,000+** **6,000+**
8	**Library Facilities:**	
	♦ Built up area (in sq.mt.)	**316.80 sq.mt.**
	♦ Reading Room area (in sq.mt.)	**300 sq.mt.**
	♦ Seating Capacity a) Main Library- 50	**70**

	b) Mezzanine Floor- 20	
	♦ Computers with Internet Facility	**05**
	♦ Wi-Fi Facility	**Available**
	♦ Photocopying Facility	**Available**

File Description	Document
Bill for augmentation of library signed by the Principal	View Document
Web-link to library facilities	http://www.bpcacpemumbai.org/

4.2.2 Institution has remote access to library resources which students and teachers use frequently

Response:

1. Shodhganga Membership: The college has membership of Shodhganga, a reservoir of Indian Theses. Through this the students and teachers gain information and knowledge about researches happening at India level.

2. N-List - The college has provided access to the National Library and Information System to the students and faculty. Through this the students and faculty have been accessible to 6,000+ journals, 1,99,500+ ebooks under N-LIST and 6,00,000 ebooks through NDL.

3. Remote access to e-resources - The library has a series of e-resources on related topics like Sports, Physical Education, Pedagogy, Anatomy and Physiology, Sports Training, etc. which are made available to students and teachers on request. The Library PC also contains the downloadable e-resources which can be downloaded by the students. The various books come with CD's which are also accessible to students on request.

4. e-books - The e-books and other related documents which are available on the internet and other sources are also available to students and teachers to access. Students are encouraged to access these documents and e-books for gaining updated knowledge.

5. E-journals: The college has five e-journals which are accessible to students and teachers. These journals are downloaded and saved on the computers in the reading room. The students and teachers use the same for gaining information and knowledge. Along with this the current studies conducted at international level are also known. The students use the information for reviews in their master's degree research and also for gaining information regarding different other disciplines. Both students and teachers have access and also frequently use the library resources through regularly visiting the library and during pandemic through remote access.

File Description	Document
Details of users and details of visits/downloads	View Document
Landing page of the remote access webpage	View Document

4.2.3 Institution has subscription for e-resources and has membership/ registration for the following

1. e-journals
2. e-Shodh Sindhu
3. Shodhganga
4. e-books
5. Databases

4.2.3 Details of subscriptions like e-journals,e- ShodhSindhu, Shodhganga

Membership etc.

B.P.C.A.'S College of Physical Education library provides access to N-LIST (the college

component of E-ShodhSindhu), Databases, Shodhganga, E-Books and some E-journals.

- The N-LIST is a college component of the E-ShodhSindhu for which the access has been enabled since 2014. The N-LIST resources are used by the faculty and students for their research work.

- Access to online theses and dissertations under "Shodhganga" which is an online repository under INFLIBNET, is available in open access domain to the institution. However the membership is not available to colleges as per the INFLIBNET rules.

- The College access e-books under the N-List program which are available to the faculty and students through remote access.

- The College library has subscribed 2 E-journals, which are using by the Ph.D., M.P.Ed. and B.P.Ed. Students.

Response: A. Any 4 or more of the above

File Description	Document
Receipts of subscription /membership to e-resources	View Document
E-copy of the letter of subscription /member ship in the name of institution	View Document
Data as per Data template	View Document

4.2.4 Average annual expenditure for purchase of books, journals, and e-resources during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1.21075	1.24968	1.51801	0.69494	1.20356

Formula:

Average Annual Expenditure : $\dfrac{(121075 + 124968 + 151801 + 69494 + 120356)}{5}$ X 100

$= \mathbf{587694 / 5}$

$= \mathbf{117538.8}$

File Description	Document
Income Expenditure statements highlighting the expenditure on books, journals, e- resources with seal and signature of both the Principal and Chartered Accountant	View Document
Data as per Data Template the name of institution	View Document

4.2.5 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

4.2.5.1 **Number of teachers and students using library for Month 1(not less than 20 working days) during the last completed academic year**
Response: 12.5   (35 / 280 x 100) – Dec. 2020

4.2.5.2 **Number of teachers and students using library for Month 2 (not less than 20 working days) during the last completed academic year**
Response: 15   (42 / 280 x 100) – Jan. 2021

4.2.5.3 **Number of teachers and students using library for Month 3 (not less than 20 working days) during the last completed academic year**

Response: 25.35   (71 / 280 x 100) – Feb. 2021

4.2.5.4 **Number of teachers and students using library for Month 4 (not less than 20 working days) during the last completed academic year.**
Response: 35   (98 / 280 x 100) – Mar. 2021

4.2.5.5 **Number of teachers and students using library for Month 5 (not less than 20 working days) during the last completed academic year.**
Response: 0   (0 / 280 x 100) – Apr. 2021

Formula:

$$\text{Percentage}: \frac{(12.50 + 15 + 25.35 + 35 + 0)}{280} \times 100$$

$$= \mathbf{31.375}$$

File Description	Document
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the last completed academic year with seal and signature of both the librarian and principal	View Document
Any other relevant information	View Document